



**CITY OF WAUPACA, WISCONSIN  
DEPARTMENT OF PUBLIC WORKS  
STREET EXCAVATION PERMIT APPLICATION**

Permit No \_\_\_\_\_  
Date Issued \_\_\_\_\_  
Expires \_\_\_\_\_  
Issued by \_\_\_\_\_  
Fee per disturbance: \$300.00

**CONSTRUCT, INSTALL, MAINTAIN OR REPAIR WORK  
WITHIN THE CITY OF WAUPACA RIGHT OF WAY**

The undersigned hereby agrees to be bound by all applicable rules, regulations, ordinances, and specifications as prescribed by the City of Waupaca Municipal Ordinance. The permittee shall make all repairs to any/all excavations as soon as possible caused by the work done in accordance with the current standards for street excavation.

Contractor Name \_\_\_\_\_

Contractor Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_

Project Street/Limits \_\_\_\_\_

Estimated Number of Excavations \_\_\_\_\_

Excavation Dimensions \_\_\_\_\_ (Length x Width x Depth)

Project Description \_\_\_\_\_

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

Estimated Permanent Restoration Date \_\_\_\_\_

The Applicant understands that seeding and reseeded of all areas is required to be maintained until sufficient grass growth has occurred. Any matting used shall be removed by the contractor once proper growth has been established. All utility locate flags shall be removed by the applicant once work has been completed. These requirements shall be done so as not to burden the property owner.

**Project Plan, Drawing, or Work Plan Included**

**Certificate of Insurance on file with the City of Waupaca**

(If no, submit current Certificate of Insurance with permit application listing City of Waupaca as additional insured.)

The Applicant understands and agrees that the permitted work shall comply with all permit provisions, indemnification and conditions of the City of Waupaca, and any special requirements agreed to as a condition of approval, and that construction cannot commence until the permit is approved by the City of Waupaca. Applicant is encouraged to review the City of Waupaca Municipal Ordinance section 8.05 prior to work start.

The Applicant understands that any work done by the City of Waupaca will be billed as time and materials.

By \_\_\_\_\_ Title \_\_\_\_\_  
(Signature of Authorized Contractor Representative)

Date \_\_\_\_\_

**CITY APPROVAL**

By \_\_\_\_\_ Date \_\_\_\_\_  
*Justin Berrens, Director of Public Works*